

WEST BATON ROUGE CONVENTION & VISITORS BUREAU
REGULAR BOARD MEETING FEBRUARY 14, 2023 NOON
CINCLARE ROOM
PORT ALLEN, LA 70767

The regular Board Meeting of the West Baton Rouge Convention & Visitors Bureau was held on Tuesday, February 14, 2023.

Board Members Present: Garry Hubble, Ash Patel, Barry Brewer, Adrian Genre', Andrea Normand
Board Members Absent: Jason Hammack, Sandra Hughes, Gary Joseph
Staff Members Present: Kathy Gautreau, Lois Webre, Tonya Elson
Staff Members Absent: Victoria Hughes
Guest: None

With a quorum declared, Chairman Garry Hubble called the meeting to order at 12:03 pm.

Garry Hubble along with the WBRCVB Board Members and staff welcomed Mrs. Andrea Normand as a new member of the WBRCVB Board.

Public Comments: None

Minutes: **Motion:** by Ash Patel, seconded by Adrian Genre' to accept the December 19, 2022 minutes.
Motion passed

COMMITTEE REPORTS:

Finance: Barry Brewer presented the Treasurers Report for December 2022.

Motion: by Adrian Genre, seconded by Barry Brewer to accept the finance report for December, 2022. Motion passed.

 Barry Brewer presented the Treasurers Report for January 2023.

Motion: by Ash Patel, seconded by Adrian Genre' to accept the finance report for January, 2023. Motion passed.

 Kathy discussed the Tourism Revival Fund Grant 2 presented to WBRCVB.

Personnel: Kathy discussed obtaining the services of HR Company for the hiring of new employee.

Motion: By Barry Brewer, seconded by Ash Patel to enter into a 90day contract with HR Company. Motion passed.

Planning & Development:

Kathy presented the Board with the Structural Assessment Report on the building. Andrea discussed the possible steps involved in the repair once the soil samples are taken. The Board offered suggestions for several companies to perform the soil sampling.

Kathy discussed with the Board the repair of the walking trail behind the building along with added concrete walkways to be added to the front of the building.

Motion: by Adrian Genre', seconded by Garry Hubble to retain Knighten Construction for concrete repair. Motion passed.

Special Projects & Events/Film Commission: Lois discussed social media numbers for the month of January, advertising and preparations for Kite Fest and Oldies Fest.

Marketing & Advertising: Kathy discussed the Executive Directors Report.

Conference Center Report: Tonya discussed Conference Center Report numbers, and advertising.

Old Business: Lois discussed the purchase of a new company vehicle and presented the Board with 3 price quotes.

Motion: by Barry Brewer, seconded by Adrian Genre' to enter into a contract with the Courtesy Automotive Group for the purchase of a Jeep Grand Cherokee. Motion passed.

New Business The election of Officers for the 2023 Board of Directors.

Motion: by Barry Brewer, seconded by Ash Patel to nominate the following Officers: Chairman Garry Hubble, Vice Chairman Ash Patel, Secretary Adrian Genre, Treasurer Barry Brewer. Motion passed.

Motion: by Adrian Genre', seconded by Barry Brewer to adjourn at 1:07 pm. Motion passed.

Respectfully submitted,
Lois Webre